



Vel Tech

Rangarajan Dr. Sagunthala
R&D Institute of Science and Technology
(Deemed to be University Estd. u/s 3 of UGC Act, 1956)

Office of the Dean (Research Studies)

Minutes

of

11th Institute Research Board Meeting

Date: 15-11-2018

Time: 11.30 am

Venue: Board Hall


Dr. S. Koteeswaran
Dean Research Studies

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Ref No: VTU / Research Advisory Committee / 2018/ dt 15.11.2018

Chapter Name : Research Advisory Committee
Date/Time of Meeting : 15.11.2018 / 11.30 A.M – 12.45 P.M
Location of Meeting : Board Hall
Members Present :
1. Dr.V.Ramachandran Vice Chancellor, Chairman
2. Dr.E.Kannan Registrar
3. Dr.A.Koteeswara Rao Director Academics
4. Dr.P.Sarasu Director, IND
5. Dr.Abudhahir Director, IQAC
6. Dr.Jeyasankar Dean, SoE
7. Dr.A.T.Ravichandran Dean, SoMCE
8. Dr.Sivaraman CoE, Special Invitee

Item No 1.1: To consider and approve the number of research scholars admitted to Ph.D programmes for the academic year 2018-19 (summer session and winter session).

Discussions:

Dean Research presented the following Ph.D admission details during Winter Session

Programme	Application		Entrance Exam			Interview			
	Applied	Shortlisted	Appeared in Entrance Exam	Exemption in Entrance Exam	Eligible for Interview	Selected in Interview	Full Time	Part Time	
								Internal	External
AERO	4	4	4	0	2	2	1	0	1

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Programme	Application		Entrance Exam			Interview			
	Applied	Shortlisted	Appeared in Entrance Exam	Exemption in Entrance Exam	Eligible for Interview	Selected in Interview	Full Time	Part Time	
								Internal	External
MECH	23	15	10	0	5	5	0	1	4
IT	2	2	1	0	1	0	0	0	0
CSE	58	54	48	2	27	17	3	8	6
CS	3	2	2	0	2	0	0	0	0
ECE	49	47	41	0	21	8	1	0	7
EEE	19	16	16	0	6	5	0	1	4
BIOLOGICAL SCIENCE	1	1	1	0	1	0	0	0	0
ENGLISH	10	10	5	5	9	7	1	5	1
MATHS	17	16	9	7	11	11	4	4	3
PHYSICS	1	1	0	0	0	0	0	0	0
CHEMISTRY	4	1	1	1	1	1	0	0	1
MBA	9	9	7	1	7	1	1	0	0
TOTAL	214	190	156	16	101	65	12	22	31

Director Academics asked the reasons for rejecting the Ph.D applications.

Dean Research replied that candidates were rejected for the following reasons

- Non payment of Application Fee
- Non provision of essential certificates and documents

Dean Research also said in spite of reminders through e-mail the candidates did not complete their procedure.

Members suggested that the online application system has to be modified so that the candidates should not be able to submit the application form online without attachments of certificates and payment. Further they suggested that undertaking from the candidates should be taken once at the time of appearing entrance examination and then during the certificate verification by stating the PhD Regulations.

Members discussed that student allocation should be based on the PhD Regulations and Emeritus Professors shall be given research scholars along with Co-supervisor.

Chairman of the committee pointed out that the research scholars applied for the Department of Information Technology shall be allocated to Supervisors belong to the Department of Computer Science and Engineering.

Action to be taken:

Ph.D online application form submission procedure shall be changed.

Item No 1.2: To consider and approve the revision of tuition fee from Rs.15,000/- to Rs.18,000/- with effect from the academic year 2018 – 19 (Winter session).

Discussions:

Dean Research proposed to revise the tuition fee from Rs.15,000/- to Rs.18,000/- with effect from the academic year 2018-19 winter session.

Action:

The members unanimously approved for the revision of the tuition fee from Rs.15,000/- to Rs.18,000/- with effect from the academic year 2018-19 winter session.

Item No 1.3: To consider and approve the revision of one time Admission / Registration fee from Rs.15,000/- to Rs.18,000/- with effect from the academic year 2018 – 19 Winter session.

Discussions:

Dean Research proposed to revise the one time Admission / Registration fee from Rs.15,000/- Rs.18,000 with effect from the academic year 2018 – 19 Winter session.

The members unanimously approved for the revision of the one time Admission / Registration fee from Rs.15,000/- to Rs.18,000/- with effect from the academic year 2018 – 19 Winter session.

Members suggested to increase the amount of sitting fee to the external members of the Doctoral Committee:

The sitting fee shall be increased to minimum of Rs.3000/- (for one scholar) plus Rs.1000/- for each subsequent scholar apart from TA and incidental charges, not more than 5 research scholars per day.

Item No 1.4: To consider and approve the Admission of research scholars in the academic year 2019-20 in the Department of Bio Medical Engineering.

Discussions:

Dean Research requested to consider the admission of research scholars for the Department of Bio Medical Engineering during the academic year 2019-2020.

Action:

Members resolved to take AICTE approval for the next academic year before admitting the research scholars to the Department of Bio Medical Engineering

Item No 1.5: To consider and approve the proposed intake for admission to various Ph.D Programmes in the academic year 2019-20 and the proposed schedule of events.

Discussion:

Dean Research presented the following intake and schedule for the admission candidates to various Ph.D Programmes for the academic year 2019-20.

Programme	Minimum Course Duration	Full Time/Part Time	Approved Intake 18-19	Proposed Intake 19-20
AERONAUTICAL ENGINEERING	3	FULL TIME	5	5
	4	PART TIME	5	5
AUTOMOBILE ENGINEERING	3	FULL TIME	5	5
	4	PART TIME	5	5

CIVIL ENGINEERING	3	PART TIME	10	10
	4	FULL TIME	5	5
MECHANICAL ENGINEERING	3	FULL TIME	5	10
	4	PART TIME	15	15
COMPUTER SCIENCE AND ENGINEERING	3	FULL TIME	10	20
	4	PART TIME	25	40
ELECTRONICS AND COMMUNICATIONS ENGINEERING	3	FULL TIME	5	10
	4	PART TIME	15	25
ELECTRICAL AND ELECTRONICS ENGINEERING	3	FULL TIME	0	5
	4	PART TIME	5	5
INFORMATION TECHNOLOGY	3	FULL TIME	5	5
	4	PART TIME	5	5
ENGLISH	4	FULL TIME	4	5
	5	PART TIME	5	10
CHEMISTRY	4	FULL TIME	30	30
	5	PART TIME	30	30
MATHS	4	FULL TIME	42	42
	5	PART TIME	45	45
PHYSICS	4	FULL TIME	38	38
	5	PART TIME	38	38
BIO TECHNOLOGY	3	FULL TIME	4	5
	4	PART TIME	4	5
BIO MEDICAL	3	FULL TIME	0	5
	4	PART TIME	0	5

Ph.D Admission Schedule

Ph.D Admissions in Engineering, Management and Science & Humanities						
Batch	Month & Year	Issue of Application	Last for submission of Application Entrance Exam	Entrance Exam	Interview	Certificate Verification
Summer 2019	July, 2019	16.04.2019	15.05.2019	07.06.2019	08.06.2019	22.06.2019
Winter 2019	Jan, 2020	20.10.2019	20.11.2019	13.12.2019	14.12.2019	28.12.2019

Action:

Members resolved to retain the previous academic year intake and further suggested that the intake for ECE and CSE departments shall be increased based on the demand.

It is resolved to conduct the entrance examination and interview in the same day for external candidates and the interview for the internal candidates shall be conducted in next day or within a week from the date of examination.

Item No 1.6: To consider and approve the Supervisor Recognition application from various programmes.

Discussion:

Dean Research presented the applications of the following faculty members to consider for Ph.D supervisor recognition

1. Dr.M.Vinod Kumar – Civil
2. Dr.M J Carmel Mary Belinda – CSE
3. Dr. S.P.Raja – CSE
- 4.Dr.G.M. Karpura Dheepan – CSE
5. Dr.K.Djananjaya Babu – EEE
6. Dr. V. Vanitha – CSE

Dean SoMC raised a point that whether the number of research scholars for the full time research faculty shall be increased.

Members suggested that supervisor recognition and allocation shall be as per the Ph.D regulations

Action:

Members resolved that Assistant Professor/Associate Professor should have 2 scopus indexed publications and Professor should have 5 scopus indexed publications after their completion of Ph.D. After discussion, it is decided, Senior Professors shall be given Supervisor status and they may be allowed to guide candidates from this academic year.

Item No 1.7: To consider and approve the procedure of conducting review meeting.

Discussion:

Dean Research presented the following procedure for conducting the review meeting

- The Supervisor has to submit the request letter recommended by the HoD & the Dean of the supervisor concerned to office of the Dean (Research Studies) for the further processing.
- If there are any discrepancies the same will be intimated to the concerned supervisor. If there is no discrepancy then the Dean (Research Studies) forwarded the request letter to the Vice Chancellor for the approval to conduct the meeting and also for sanctioning the honorarium amount to be given to the external Doctoral Committee / Research Advisory Committee members.

Action:

Members resolved to approve the procedure.

Item No 1.8: To consider and approve the procedure of conducting synopsis meeting.

Discussion:

Dean Research presented the following procedure for conducting the synopsis meeting

- Before Conducting Synopsis meeting, research scholar has to submit the draft synopsis report along with proper proof reading to Vice Chancellor through proper channel for approval of the synopsis report.
- After approval, the Supervisor has to submit the request letter recommended by the HoD & the Dean of the supervisor concerned along with the necessary

documents (Publication proof, Scopus screenshot in Vel Tech affiliation) to office of the Dean (Research Studies) for the further processing.

- After verifying the documents, if there are any discrepancies the same will be intimated to the concerned supervisor. If there is no discrepancy then the Dean (Research Studies) forwarded the request letter to the Vice Chancellor for the approval to conduct the meeting and also for sanctioning the honorarium amount to be given to the external Doctoral Committee / Research Advisory Committee member.
- After getting approval by the Vice Chancellor, the same will be intimated to the Web Admin by the office of the Dean (Research Studies) for publishing the meeting details in our Institute calendar and the invitation will send to all the faculty members through E-mail

Action:

Vice Chancellor will address the Ph.D supervisors regarding the quality of Ph.D Synopsis and Thesis writing.

Item No 1.9: To consider and approve the procedure for submission of Thesis.

Discussion:

Dean Research presented the following procedure for submission of Thesis

- The Research Scholar has to submit the draft thesis copy verified (proof read and corrected) by the concerned Supervisor along with the English grammar corrected proof and recommended by the HoD to office of the Dean (Research Studies) for the further processing.
- After verifying the documents, if there are any discrepancies the same will be intimated to the concerned supervisor. If there is no discrepancy then the Dean (Research Studies) forwarded the draft thesis to the Vice Chancellor for the approval for the submission of Thesis to Examination cell with prescribed thesis evaluation fee.

Action:

Members resolved to accept the procedure

Item No 1.10: To consider and approve the course work registration and attending the classes in the concern department along with the PG students / courses offered by concerned faculty with the approval.

Discussion:

Dean Research requested to approve the course work registration of research scholars and for attending the classes in the concerned department along with the PG students / courses offered by concerned faculty with the approval.

The Chair suggested that NPTEL courses shall be taken up by the research scholars.

Director Academics suggested that research scholars shall attend the course work classes in the Institution for one semester. He further stated that 2 credits through NPTEL shall be allowed.

Action:

Members resolved to approve that the scholars can earn maximum of 2 credits through NPTEL for their course work from winter 2018-19 if needed.

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16/11/2018